

YOUTH OVERSIGHT COMMITTEE

December 19, 2018

8:15 A.M.

Park Foundation
Conference Room

PRESENT: V. Zeppelin, B. Nugent, S. Kittel
EXCUSED: T. Watts, I. Burbank, T. Geisenhof
STAFF: J. Mattick, J. Luu, S. Alvord

CALL TO ORDER

Ms. Kittel called the meeting to order at 8:18 a.m.

APPROVAL OF MINUTES

The minutes of November 14, 2018 were deferred to January 2019.

REVIEW, DISCUSSION AND APPROVAL TO RELEASE THE SYEP RFP

At the last meeting, two different timelines were reviewed for the release of the RFP and the Committee chose to move the release back so the Workforce Development Board would be awarding contracts in March instead of April. The Executive Committee will be asked for approval to release the RFP at their January 8th meeting. Committee members who are not in attendance today will be asked for their approval via email that will include today's discussion and suggested modifications.

Page three highlights – at multiple meetings there was discussion about whether the 65 percent participant expenditure rate should be kept. Ms. Zeppelin stated that the 65 percent was a suggestion based on a review of what other workforce areas were doing. There had also been a cost per participant model in the past as well. When the initial 65 percent was included there was some pushback, but once providers were fully aware of the flexibility in the funding it was no longer an issue. There was consensus of members present to keep the 65 percent expenditure requirement in the RFP.

There was discussion about the design waiver as well. Ms. Kittel stated she would like to keep the waiver in the event that providers come up with something that focuses on individuals with exceptional barriers.

Nothing on page 4-7

Page 8 – evaluation – highlighted specifically for Julia to change the date with the new timeline. Also add statement that funding is contingent on State approval. The WFDB staff will make appropriate changes to the dates.

There was a question of whether organizations are responding to a bid or submitting a proposal.

On page 10 – instructions for online submission

On page 11 – remove information about paper proposals as online submission is the only means of submission but keep the section that requires a Word document in 12-point font, formatted 8.5 by 11.

Ms. Kittel suggested adding a fourth bullet on page three that says, “assist youth with exceptional barriers to employment to achieve success with a summer work experience.”

On page 4 program elements – add another sentence “A meeting for program and other summer youth providers will be convened by County Youth Services to facilitate participant recruitment.”

On page 9 add Describes a robust recruitment plan per Page 12 #4&5

Ms. Mattick will send out an email to those members not in attendance that says the Committee has made clarification and strengthened language in the areas that are highlighted and unless there are comments

by 2 p.m. Friday it will be considered the Committee's affirmative vote.

A Detailed Overview and include

1.2.3

B. Recruitment and Outreach Plan and include

4.5.6

Under Program Waiver – limit of 2 pages instead of 1

WIOA FEDERAL PERFORMANCE MEASURES

The measures have been received from New York State Department of Labor for Program Year 2017. Up until now there was no way to get the reports out of the One Stop Operating System. There was consensus to have this item on the January Committee agenda.

OTHER

January meeting will be reorganizing to discuss committee membership, chairmanship, and discuss WIOA performance.

Ms. Kittel stated that there also needs to be discussion about ways to cultivate additional partners and who currently isn't, but should be, at the table. Examples given included mental health providers and BOCES. Marty Gold would also be a very good addition to the Committee.

The WIOA staff will be invited to the February meeting to check-in and discuss their progress and/or concerns. The Committee will work on questions for them at their January meeting.

DIRECTOR'S UPDATE

Ms. Mattick reported that she is aware that OET and Challenge Workforce Solutions are discussing ways they can collaborate on the summer youth employment program. There is flexible funding available in the DEI Program that they may discuss using that would allow Challenge to provide for job coaching for participants OET to apply to serve more individuals.

ADJOURNMENT

The meeting adjourned at 9:20 a.m. The next meeting is scheduled for Wednesday, January 16th at 8:30 a.m. in the Park Foundation Conference Room

Minutes prepared by Jennifer Luu.